Technical Program Manager

An opportunity exists for a motivated individual to drive Program Management activities by performing cost and schedule management for various internal and external design and development programs. A thorough knowledge of government contract management and systems engineering concepts is required; including experience with MIL-STD's, Data Item Descriptions (DID), and CDRL requirements. This individual will perform meticulous documentation of all program management processes, risks, and status reports. This individual will conduct customer-facing requirements reviews, manage all action items, and ensure program milestones are on time and on budget. Strong communication skills are essential.

Sensor Concepts, LLC (SCI) is part of the Raptor Scientific Corporation, a global Aerospace & Defense test and measurement company with a focus on electronic and mechanical testing products and solutions. (SCI) specializes in radar cross section (RCS) measurements and we are constantly innovating to produce next generation radar systems. SCI has a multifaceted team that develops cutting edge measurement systems in support of the Aerospace and Defense industry. Our team is focused on customer needs and providing full spectrum support including engineering, field measurement, software development and manufacturing. We are conveniently located off 580 and Greenville providing easy access to South Bay and Valley commuters. You can learn more about our company by visiting our website at: www.sensorconcepts.com. The full-time hours for this positon are Monday through Thursday, 7:30 a.m.–5:00 p.m. and every other Friday 7:30 a.m. - 4:00 p.m. Full benefits package available after 90 days.

RESPONSIBILITIES

- Oversee the strategy, planning, and kickoff of various projects for internal and external design and development programs.
- Maintain program cost and schedule metrics using earned value analysis.
- Coordinate, execute, and track all program action items and milestones.
- Liaison between Management, Engineering, and Customer for requirements capture, definition, and disposition.
- Support the creation of presentation documentation for PDR and CDR reviews.
- Support the management of subcontracts and other external resources.
- Support Contract Management team on bid and proposal activities. Ensures that the requirements of the request for proposal are met in the preparation and documentation of bids and proposals
- Support and assist management in developing, implementing, and participating in continuous improvement efforts.

REQUIREMENTS
- Bachelor's degree with 8-10 years of experience as a Technical Project or Program Manager (PMP/DAUII Preferred).
- Regular use of project management scheduling tools such as Deltek, MS Project, Etc.
- Strong understanding of Government/DOD contracting and subcontracting.

- Previous executive level interactions using strong verbal and written communication skills.

PREFERED SKILLS
- Five or more years working for a government contractor in a program management role, including engagement with senior DoD leaders.
- FAR/DFAR acquisition knowledge and understanding.
- Understanding of cybersecurity initiatives such as RMF/JSIG.
- Experience working under an AS9100 Quality System.
- Strong MS Office Skills (Word, Excel, PowerPoint)

EDUCATION

Requires a Bachelors Degree in a related area or experience equivalent to an additional 3-4 years in a related field.

To apply for this position, please send resumes to recruiting@sensorconcepts.com

Applicants selected will be subject to a government security investigation and must meet eligibility requirements for access to classified information which includes US Citizenship.

SCI is an affirmative action/ equal opportunity employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, marital status, national origin, ancestry, sex, sexual orientation, disability, medical condition, protected veteran status, age, citizenship, or any other characteristic protected by law.